



Child and Youth Programs

NAS KEY WEST SCHOOL LIAISON OFFICER

Representing the needs of the military child, family, and community

What is a School Liaison Officer?

The School Liaison Officer (SLO) serves as the primary liaison between schools, commanders and military parents pertaining to K-12 educational issues. The job of the SLO involves informing and linking military families to the resources and information needed to maximize the educational opportunities to ensure academic success for all military children.

How can a School Liaison Officer help you?

If you are relocating to the Florida Keys, it is important that you contact the School Liaison Officer upon receiving your orders. She can assist with information on school transfers and Monroe County schooling options to include registration at the charter schools which have limited enrollment. In addition, the SLO can provide information pertaining to exceptional education, transitions within the school environment, virtual schools, home school resources and additional support services such as, deployment support and post secondary information and opportunities. The School Liaison Officer is available to assist you.

Checklist for New School:

- ___ Student's birth certificate
- ___ Student's social security number
- ___ Student's Immunizations and Physical
(will have to be transferred to FL forms)
- ___ Proof of custody/guardianship if other than
child's parent
- ___ Proof of residency-utility bill, rental agreement
- ___ Transcripts or report cards from previous
schools (hand carry unofficial copy)
- ___ Individualized Education Program (IEP) and
Individual Accommodation Plan (504 documents)
- ___ Grading scale at previous school
- ___ Course descriptions (copies of title page and
table of contents of texts used with
accompanying syllabi)
- ___ Gifted and advance placement records
- ___ Extracurricular activity participation records
- ___ Volunteer or work experience

Moving to or departing from the Keys? Questions?
Contact your School Liaison Officer at NAS Key West



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